



SVYEMS/Academics/2018-19/045

Date: 08-01-2019

Dear Parents,

WISH YOU HAPPY NEW YEAR !!!!!

As you all are aware that we are organizing our Annual Concert on 12th January 2018 (Grade 6 to Grade 12). We expect your gracious presence and kind co-operation to make it happening and successful!!!!!!!!!!!!

Kindly take a note of guidelines to be followed before and after the ANNUAL CONCERT.

1. Pick-up facility will be provided by the school to the students at their regular Bus-stops while coming for the Concert. Timings will be informed to the students and parents. For any concerns contact respective bus driver.
2. School transportation will not be available to drop the child after the concert.
3. After the concert it will be parental responsibility to collect the child from the class teacher from the gate 3.
4. Drapery and accessories will be provided by the school only for classwise performance.
5. Hair-style and bangles are the parental responsibility (For Girls).
6. If the child is participating in more than one event, school will take the responsibility of keeping students ready for performance.
7. Parental indulgence will not be entertained under any circumstances.
8. Day-boarders must bring water-bottle and some eatables [if required]. Snacks will be provided by the school during event time (period) on the ground.
9. While coming from home light make-up is advisable [especially for girls]. Final touch-up will be done in the school by professional team.
10. If your ward is allergic to any cosmetics; kindly send a written note and inform beforehand to avoid the emergency/allergic reactions.
11. Parents are not supposed to approach the teachers in the pendal for any reason.
12. Please avoid using any valuable, precious ornaments or accessories for the performances.
13. Students will come in school uniform (Tuesday) and are expected to be cautious about their clothing, it is the student's responsibility to keep their belongings carefully and properly. Send 2-3 properly labeled handy bags with their names and grade details to keep the belongings properly.
14. School will not be held responsible for any loss of personal belongings.
15. After the ANNUAL CONCERT the students will hand over the event drapery and rental accessories along with the props to the class-teacher.
16. The parents must sign the outpass sheet before taking the custody of their ward from the class teacher.
17. **Parents must have the SMART CARD for outpass.**
18. Once the student is handed over to the parents after the signature; teachers' responsibility will get over and parents should take care of their ward.
19. Parent must follow the guidelines to collect the child from the class-teachers. We will announce the details at event time. Proper arrows and directions will be provided on the ground at the actual venue of functioning.
20. Parents are requested to follow the school discipline and rules –regulations thoroughly.
21. Send the students for the concert and support them, motivate them to perform at their fullest extent.
22. **NO ENTRY WILL BE ALLOWED WITHOUT ENTRY PASS.**
Expecting your kind co-operation. For any query please feel free to contact the school.

Regards,
Principal